

Brief Points for Honours and Postgraduate Diploma Students in the School of Historical Studies 2009

Time Management

This could be the most important skill you will need during your Honours Year. Full-time Honours students will have to hand in 36,000 words of written work, which is more than an M.A. thesis. You can do it if you work steadily throughout the year. Different people have different ways of coping. One suggestion: you could put a year planner calendar on your wall and mark in the dates at which each piece of work for your subjects and the thesis should be started and completed. In the case of the thesis, work out a schedule, in consultation with your supervisor, of targets which you will try to meet in completing outlines, reading primary sources, writing of draft chapters, and so on. Make sure you give your supervisor ample time to see your final draft, so that you can make any last minute corrections. Always assume that something will go wrong with the computer or the printer at the end, so leave time for that too!

Thesis Draft – Monday 6 July, 2009

Submission of at least 6000 words of the thesis and a detailed outline of the remainder is required. Submit the draft directly to your supervisor. While called a 'draft', it is expected to be written out in full. No extensions should be requested.

Reading Course Essay – Monday 8 June, 2009

Two copies must be submitted

Final Thesis - Monday 12 October, 2009

Details of the format of the thesis are available on a separate handout. Two bound copies of the thesis should be submitted, together with a disk (CD or floppy). The maximum length is 12,000 words which does not include footnotes, bibliography, table of contents, or appendices (if any).

Extensions for the Thesis (from the Honours Coordinator)

No extensions will be given except for grave personal or medical reasons. You will need support from your supervisor for the extension, and in some cases, permission from the Faculty of Arts.

Coursework

You are expected to attend every Honours seminar, and should explain the reason for any absences to the lecturer in charge. Each course will be assessed by 5,000 words of written work. Each subject had its own deadlines. Make sure you know what those are in your case. Allow yourself ample time for the research and writing of each essay.

Learn by Example

All students are strongly encouraged to look at examples of outstanding theses from previous years. Copies of several excellent theses in the Discipline of History are available for temporary loan **from the History Office**. Examples of Classics, Classical Studies and Archaeology theses are available, **upon request**, from Dr K.O. Chong-Gossard.

Withdrawal from Subjects at Fourth Year Level

Faculty has tightened up on permitting changes or withdrawals in subjects (or from the thesis or reading course) more than 14 days after the start of semester. That means that you will need very serious grounds and also strong support from your supervisor, lecturer, and the Honours Coordinator if you want to withdraw from a course or thesis; go part-time, or change courses.

Problems

Please see Catherine Kovesi (History), Rhiannon Evans (Classics, Classical Studies and Archaeology) or Jo Helsby (Honours Administrator) about any problems you may have regarding your Honours year, and do so when they first arise. Don't let the year slip by with difficulties concerning your thesis or other subjects left unresolved for failure to bring them to our attention.

Contact Details

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